

Privacy Policy

Corporate Express Couriers are committed to protecting and respecting your privacy. This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

INFORMATION WE MAY COLLECT FROM YOU

We may collect and process the following data about you:

- Your name, address, email address, phone number and company details.
- If you contact us, we may keep a record of that correspondence together with your name, address, email address, phone number and company details.

WHAT WE DO WITH THE INFORMATION WE COLLECT

We use information held about you in the following ways:

- To improve our services and to ensure that our services are carried out in the most effective manner.
- To provide you with information and updates on services that you request from us or which we feel may interest you.
- To carry out our obligations arising from any contracts entered into between you and us.
- To notify you about changes to our service.

We may also use your data to provide you with information about our services which may be of interest to you and we may contact you about these from time to time by email, post or telephone. If you do not want us to use your data in this way please send an email with your request to courier@cecouriers.com.

WHERE WE STORE YOUR PERSONAL DATA

Once we have received your information, we will use strict physical, electronic and managerial procedures and security features to prevent unauthorised access. All information you provide to us is stored securely on our database and on our computer document files. We use password protection and encryption to prevent unpermitted access to all personal data files. We may also store manual copies of your personal information in a secure facility where access is restricted.

Marketing

In order to receive any marketing material from us you will have need to opt-in to our newsletter, this can be done from our homepage.

If you have consented to our marketing newsletter but would like to opt out please email the request to courier@cecouriers.com

Access to your information

You have the right to request a copy of all the information we hold about you. If you would like a copy of this information please contact us and provide as much personal

information about yourself so that we can identify you. Please email your request to courier@cecouriers.com

COOKIES

In this section you will find information on what cookies may be set when you visit our website and how to reject or delete those cookies.

When you visit our website, we want your experience to be easy, useful and reliable. Where services are provided on the internet, this sometimes involves placing small amounts of information on your device, for example your computer or mobile phone. This information consists of small files known as cookies and they cannot be used to identify you personally.

These pieces of information are used to improve our services for you through, for example

- Enabling a service to recognise your device so you don't need to provide the same information several times during one task.
- Recognising that you may already have provided a username and password so you don't need to do it for every web page requested.
- Measuring how many people are using services, so they can be made easier to use and there's enough capacity to ensure they're fast.

You can manage these small files yourself and learn more about them by visiting: www.direct.gov.uk/managingcookies

HOW TO CONTROL AND DELETE COOKIES

We will not use cookies to collect personally identifiable information about you. However, if you wish to restrict or block the cookies which are set by our website or any other website, you can do this through your browser settings. Comprehensive information on how to do this across a wide variety of browsers can be found at www.aboutcookies.org

Please be aware that restricting cookies may impact the functionality of the websites you visit.

THIRD PARTY COOKIES

Cookies set for embedded social web content

To support our information provision and engagement, we sometimes embed photos and video content from websites such as Youtube, LinkedIn, Twitter, Facebook and Flickr. As a result, when you visit a page with content embedded from, for example, Youtube or Facebook, you may be presented with cookies from these websites. We do not control the use of these cookies. You should check third party websites for more information on these cookies. Our website may also carry embedded 'share' buttons to enable users of the site to easily share articles with their peers through a number of popular social networks. These sites may set a cookie when you are also logged in to or otherwise using their service. We have no control over these cookies and you should check for more info from their website on these cookies.

COOKIES WE USE

This is a list of the main cookies we use and what each is used for:

Cookie name: __atuvc

Description: This cookie provides integration with social media accounts by using 'AddThis' (www.addthis.com) for users that choose to share content on their social media networks.

Cookie name: __atuvs

Description: This cookie provides integration with social media accounts by using 'AddThis' (www.addthis.com) for users that choose to share content on their social media networks.

CHANGES TO OUR PRIVACY POLICY

This policy was last updated on the 16/05/2018. Any changes we may make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail.

Other Websites

Our website contains links to other websites. This privacy document only applies to this website, if you click on a link to another website be please sure to read their own privacy policies.

CONTACT

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to courier@cecouriers.com